

**MINUTES of the MEETING of WONSTON PARISH COUNCIL (WPC)**  
**Held virtually (via Zoom) at 7.30pm on Wednesday 14<sup>th</sup> April 2021**

Present: Cllr Lucy Dowson (Chairman), Cllr Pauline Maunder, Cllr Kitty Wakefield,  
 Cllr David Price, Cllr Kevin Maunder, Cllr Judith Polak (from 7.35pm).  
 In attendance: HCCllr Jackie Porter, WCCllr Caroline Horrill, WCCllr Stephen Godfrey,  
 WCCllr Patrick Cunningham.  
 Public 2  
 Clerk Jocelyn Jenkins

		Minutes		R
1903	1.1	Apologies for Absence. None.	Closed	
1904	1.2	<b>Any Declarations of Interest to be declared/dispensations agreed.</b> No declarations were made in respect of matters on the agenda.	Closed	
1905	1.3	<b>Minutes of the</b> meeting of 10 <sup>th</sup> March 2021 were <b>agreed</b> . These will be sent to Cllr Dowson for signing.	Closed	
1906	1.4	<b>Co-option</b> No candidates for co-option attended the meeting.		
	2	<b><u>Reports – the meeting adjourned during reports.</u></b>		
	2.1	<b>The Public:</b> HCCllr Porter, as a Trustee of the Watercress Way, noted that it has been difficult for volunteers to carry out any work in the last year but that they are currently planning works to make the bridge more attractive. It is proposed to install a lockable doorway in the arch. Proposals will be sent to the Parish Council for approval and a consultation will then be undertaken with nearby residents.		
	2.2	<b>Report from HCCllr Jackie Porter:</b> HCCllr Porter provided a written report (Appendix 1) which noted that, once collated, the Census data is available for public use. The Local Plan consultation has now closed. Flood prevention work is continuing but Tom Callaway (local flooding engineer) has not yet been able to link with the Environment Agency in respect of Sutton Scotney. A site meeting will be held in Sutton Scotney, with Parish Council representation, as soon as purdah is lifted following the elections.		
	2.3	<b>Report from WCCllr Stephen Godfrey:</b> WCCllr Godfrey noted that he was meeting with HCCllr Porter about the number of lorries using Wonston Drove and is seeking to ensure that large lorries are not travelling through villages. The new sport and leisure park is set to open in the next few weeks. Outdoor facilities in the District are now open and tennis is currently free at River Park. Winchester has received funds from the Government Culture Recovery Fund which has been distributed to a number of arts and recreation organisations. Some smaller business grant funding remains available. The ending of virtual meetings will present some difficulties and Lisa Kirkman (WCC Monitoring Officer) can be approached for advice on meetings.		
	2.4	<b>Report from WCCllr Patrick Cunningham:</b> WCCllr Cunningham attended the meeting to provide an update on his activities as the Mayor of Winchester and noted, that due to the need for the Mayor to act apolitically, it has been difficult for him to contribute to Parish Councils during his term as Mayor. As Mayor, recent visits have included: <ul style="list-style-type: none"> <li>• The Wickham Pantry, which is an extension of a food bank, providing fresh food. For a £5 donation, £15 worth of food is supplied.</li> <li>• A Covid 19 vaccination centre at the Holiday Inn where he was able to speak to staff, volunteers and those waiting to be vaccinated.</li> </ul> Cllr Cunningham noted that Winchester is saddened by the death of HRH Prince Phillip, the Duke of Edinburgh, on Friday 9 <sup>th</sup> April and that the Union flag is flying at half mast at the Guildhall.		
	2.5	<b>Report from WCCllr Caroline Horrill:</b> WCCllr Horrill noted that with the re-opening of non-essential shops, marshals are assisting with the flow of shoppers in Winchester. Prior to purdah the Cabinet agreed the demolition of Friarsgate and improvements to Kings Walk. No political campaigning will take place until after the funeral of Prince Phillip on Saturday 17 <sup>th</sup> April.		
		The meeting resumed after reports.		
1907	3	<b><u>Correspondence received by the Clerk since the last meeting.</u></b>		
		The Council discussed and agreed actions for the following issues:		
1907.1	3.1	<b>HALC Purdah Guidance</b> – The Clerk drew to the councillors' attention the guidance which advises the Council how to act in the period up to the elections.	Noted.	

1907.2	3.2	<b>CPRE Hampshire Virtual AGM, Saturday 24<sup>th</sup> April</b> From 11am speakers will talk about the work of CPRE.			Noted.	
1907.3	3.3	<b>Zurich Municipal</b> – The Council's long-term insurance agreement ends on 1 <sup>st</sup> June. It was <b>agreed</b> to seek a second quote from BHIB and to consider at the May meeting.			Clerk.	
1907.4	3.4	<b>Centre for Sustainable Energy</b> – In partnership with WinAcc, they have been commissioned by WCC to engage with parishes and to calculate the carbon footprint of each parish and to then discuss the detail and implications.			Noted.	
		<b>Matters arising from the minutes of 10<sup>th</sup> March 2021.</b> The Council discussed updates and agreed actions for the following issues:				
1908	4	<b>General Matters</b>				
1908.1	1897.1	<b>Gratton Trust:</b> <u>Lease</u> – A response on the proposed change to the draft lease is awaited from the Gratton Trust.			Clerk	
1908.2	1897.2	<b>Affordable Housing</b> – It was <b>agreed</b> to take this matter off the agenda until land approved for development is determined following the outcome of the SHELAA.			Clerk	
1908.3	1897.3	<b>Emergency &amp; Flood Plans</b> – Cllr Dowson noted that the recent dry weather has led to a significant reduction in the flood risk.			Clerk	
1908.4	1897.4	<b>Village Greening Campaign</b> – Carried forward to the May meeting.				
1909	5	<b>PLAY AREAS</b> Council discussed and agreed actions for the following:				
1909.1	1898.1	<b>Stoke Charity/Hunton Play Area (STCH&amp;H) – Monthly/Annual Inspection</b> The fence has been repaired but no invoice has yet been received. The annual inspection report was considered. It identifies a number of low risk matters but no medium or high risk items. The low risk items were reviewed and Cllr Kevin Maunder volunteered to carry out some of the work prior to the remaining tasks being allocated to the Lengthsman or a paid contractor.			Clerk	
1909.2	1898.2	<b>Pigeonhouse Yard (PHY) Play Area – Monthly/Annual Inspection</b> The repainting and tree removal have not yet been completed. The annual inspection report was considered and also showed only low risk matters as having been identified. As with Stoke Charity play area, Cllr Maunder will carry out some of the tasks prior to those remaining being dealt with by the Lengthsman or a paid contractor.			Clerk	
1910	6	<b>HIGHWAYS ISSUES - FOOTPATHS, GRIT BINS etc</b> Council discussed updates and agreed actions for the following:				
1910.1	1899.1	<b>Footpath 7 Access</b> – There has still been no response received from BCM. The Clerk will seek to contact BCM again about this matter.				
1910.2	1899.2	<b>Footpaths &amp; Bridleways</b> – The tree on the footpath near Beggars Drove has been reported to HCC. The Lengthsman also had this on his worksheet but it has not been dealt with. The Clerk will contact the Lengthsman to find out why the April tasks were not completed.				
1910.3	1899.3	<b>Noticeboards</b> – Repairs are awaited on the noticeboards at the Wonston Arms and at Gratton Close.				
1910.4	New	<b>SLR</b> – A request has been made to HCC for a review of the locations for the speed reminder sign. It is hoped that sites in Wonston and between Wonston and Sutton Scotney can be identified prior to replacing the current sign.				
1910.5	New	<b>Recycled benches</b> – Replacement of the picnic bench at Stoke Charity play area and the bench at the Burial Ground with recycled replacements is being considered as the recycled benches do not require maintenance which is proving expensive. A quote has been received from Ava Recreation for Marmax items which have a 25 year warranty. The quote, for picnic table and bench plus installation, is £1774.66. It is difficult to get comparable quotes as the quality of the benches varies considerably. The Clerk will seek a second quote for equipment with a similar length of warranty but will also contact AVA to ask for more detail on the quote as it is almost double the cost of buying the items directly from Marmax.				
1911	7	<b>PLANNING</b>				
		<b>New applications detailed below were considered and agreed as follows:</b>				
1911.1	621	Norton Park Hotel, Sutton Scotney	Manor House – new brick piers & lighting to driveway entrance, new & replacement exterior lighting, fencing & decorating.	21/00366/FUL No comment		
1911.2	622	Norton Park Hotel, Sutton Scotney	The Barn – internal refurbishment, replacement external lights & timber posts.	21/00368/LIS No comment		
1911.3	623	The Old Estate Cottage, Sutton Scotney	Replacement & enlargement of windows on either side of entrance, glass canopy above.	21/00493/HOU No comment		

1911.4	1900.2	<u>Winchester Local Plan 2036 &amp; Call for sites (SHELAA)</u> – A response has been submitted to the Strategic Issues & Priorities consultation.																																						
1911.5	1900.3	<u>Village Design Statement</u> Carried forward to the May meeting.																																						
1912	8	<u>ACCOUNTS/AUDIT</u>																																						
1912.1	1901.1	<b>Balances:</b> As at 31/03/21 General Reserves are £71,988.46 but after Earmarked Reserves are £22,372.46. Payments for April (detailed below) totalling £11,790.86 were agreed by the Council.	Closed																																					
		<table><tr><td>Public Works Loan Board</td><td>Allotments loan repayment</td><td>1813.39</td></tr><tr><td>Winchester City Council</td><td>Dog bins</td><td>480.00</td></tr><tr><td>Winchester City Council</td><td>Play area annual inspections</td><td>89.90</td></tr><tr><td>Gratton Trust</td><td>Grant re table tennis table</td><td>1000.00</td></tr><tr><td>Gratton Trust</td><td>Annual grant 2021/22</td><td>6000.00</td></tr><tr><td>Holy Trinity Wonston</td><td>Annual Grant 2021/22</td><td>800.00</td></tr><tr><td>Stoke Charity with Hunton</td><td>Annual grant 2021/22</td><td>500.00</td></tr><tr><td>Bullington Lunch Club</td><td>Annual grant 2021/22</td><td>250.00</td></tr><tr><td>Hants Pension Fund</td><td>April pension payment</td><td>157.54</td></tr><tr><td>Jocelyn Jenkins</td><td>March expenses</td><td>128.28</td></tr><tr><td>Jocelyn Jenkins</td><td>April salary</td><td><u>571.75</u></td></tr><tr><td></td><td></td><td><u>11790.86</u></td></tr></table>	Public Works Loan Board	Allotments loan repayment	1813.39	Winchester City Council	Dog bins	480.00	Winchester City Council	Play area annual inspections	89.90	Gratton Trust	Grant re table tennis table	1000.00	Gratton Trust	Annual grant 2021/22	6000.00	Holy Trinity Wonston	Annual Grant 2021/22	800.00	Stoke Charity with Hunton	Annual grant 2021/22	500.00	Bullington Lunch Club	Annual grant 2021/22	250.00	Hants Pension Fund	April pension payment	157.54	Jocelyn Jenkins	March expenses	128.28	Jocelyn Jenkins	April salary	<u>571.75</u>			<u>11790.86</u>		
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1913	9	<u>Other Council Matters</u>																																						
1913.1	1902.1	<b>Publicity &amp; Communications</b> – It was <b>agreed</b> that Cllr Wakefield can share pages from village and town green groups on the Facebook page.																																						
1913.2	1902.2	<b>Risk Management</b> – See 1913.4 below.																																						
1913.3	1902.3	<b>Bottle Bank</b> – The Clerk will continue to seek an answer about additional glass collections.																																						
1913.4	New	<b>Meeting Dates</b> – The legislation allowing local councils to meet virtually expires on 6 <sup>th</sup> May. The advice received from both the local (HALC) and national (NALC) associations is to try to carry out all necessary business by the end of 6 <sup>th</sup> May and to delegate duties for the period following this. A face to face meeting can be held from 17 <sup>th</sup> May but the advice is to try to wait until the rules are further relaxed on 21 <sup>st</sup> June. It was <b>agreed</b> to bring the May meeting forward to Tuesday 4 <sup>th</sup> May and to also hold the Annual Meeting (AGM) on this date. How to proceed during the remainder of May and into June will be discussed at the May meeting.																																						
9.25pm		<b>Next meeting – Tuesday 4<sup>th</sup> May 2021</b> This will be a virtual meeting (via Zoom) and full details will be displayed on the website and Facebook by Thursday 29 <sup>th</sup> April 2021.																																						
Signed: Chairman ..... dated.....																																								