

MINUTES of the MEETING of WONSTON PARISH COUNCIL (WPC)
Held virtually (via Zoom) at 7.35pm on Wednesday 9th September 2020

Present: Cllr Clive Cook (elected Chairman of the meeting), Cllr Judith Polak, Cllr Charlotte Lance
 In attendance: Cllr Pauline Maunders, Cllr Kitty Wakefield (following co-option at 7.45pm).
 Public HCCllr Jackie Porter, WCCllr Caroline Horrill, WCCllr Stephen Godfrey.
 Clerk 4
 Jocelyn Jenkins

		Minutes		R
1826	1.1	Apologies for Absence. Cllr Lucy Dowson (Chairman), Cllr Chris Whitehouse, WCCllr Patrick Cunningham.	Closed	
1827	1.2	Any Declarations of Interest to be declared/dispensations agreed. No declarations were made in respect of items on the agenda.	Closed	
1828	1.3	Minutes of the meeting of 8 th July 2020 were agreed . These will be sent to Cllr Cook for signing.	Closed	
1829	1.4	Co-option It was unanimously agreed to co-opt Kitty Wakefield to the Council with immediate effect.		
	2	<u>Reports</u> – the meeting adjourned during reports.		
		As there were members of the public who had joined a virtual council meeting for the first time, the Chairman suggested that the City Councillors introduce themselves and explain their role in relation to the Parish.		
	2.1	Report from WCCllr Caroline Horrill: Caroline noted that Stephen Godfrey would speak on behalf of all the three City Councillors.		
	2.2	<p>Report from WCCllr Stephen Godfrey: Stephen noted that Patrick Cunningham, one of the three City Councillors for the Ward, is the current Mayor of Winchester and that despite the lockdown and restrictions on public events has been kept very busy and is available to attend or promote any events in the Ward.</p> <p>River Park has re-opened with a new contractor (Everyone Active) who will be running the new centre at Bar End. It is hoped that it will not be necessary to close the centre again if restrictions are tightened.</p> <p>Cllr Cook asked why the contractor was changed and asked whether it was worth re-opening if the centre was having to run at a loss.</p> <p>WCCllr Godfrey noted that the preparation for the opening of the new centre will be a lot easier if the same contractor is running both. It is hoped that re-opening will mean that running costs are covered, although not capital repayments.</p> <p>WCCllr Horrill noted that the new contractor was selected following a tender process. The Cabinet of the City Council is considering changes to this years budget due to the current crisis. There is a gap of £4.5 million in this year's budget. Activities at the Guildhall are to be reduced and some of the staff made redundant. Revenue projects will be deferred and reserves used to cover the shortfall. There is no immediate shortage of funds but an assessment of the longer term impact is to be completed.</p> <p>Locally David Ingram (Environmental Health, WCC) met with residents and Southern Water representatives at Saddlers Close and pressure has been put on Southern Water to reduce the noise and odour issues.</p> <p>Cllr Cook asked whether one of the possible solutions is mains sewerage.</p> <p>WCCllr Godfrey said that it is possible that a treatment plant could be created or waste pumped to Barton Stacey. Either would be a major project and unlikely to be dealt with quickly.</p> <p>The City Council have held a public meeting about the Local Plan and have set out options about where new homes may be allocated. There is an anticipated increase of 1600-1700 homes across the Plan period and the four options are;</p> <ol style="list-style-type: none"> 1. To continue with the current approach and slightly increase each allocation. 2. To focus on brown field sites around Winchester. 3. To add allocations to smaller settlements which did not previously have allocations. 4. To build on one or two of the sites offered for significant developments such as at Micheldever Station or between Hursley and Olivers Battery. <p>The paper, with these options, has not been published due to the planning changes proposed by Government. WCCllr Godfrey is concerned that this leaves parishes such as Wonston open to potential allocations which they do not currently have full details on. He suggests that pre-emptive objections to inappropriate developments should be made now.</p>		

		WCCllr Horrill noted that the City Council will be consulting with parishes on the Local Plan proposals and re-iterated that the SHELAA is not a list of sites for development and that there are still considerably more sites listed than will be needed.		
	2.3	Report from HCCllr Jackie Porter: HCCllr Porter provided a written report (Appendix 1) and noted that as schools have re-started some parents have concerns and a helpline has been set up. This is open from 9.30am to 12.30pm on Tuesdays and Thursdays – 01962 876239. It was noted that children under 5 going to school in South Wonston are not getting their transport costs paid and HCCllr Porter agreed to pursue this with HCC. New bus routes have commenced and the Sutton Scotney bus will stop at Tesco in Kings Worthy. HCCllr Porter met with Stuart Jarvis (HCC Director of Economy, Transport and Environment) on Monday and drew his attention to flooding issues in Sutton Scotney which remain unresolved. HCC have made two planning applications (as detailed in her written report). Her concern is that if both applications were approved this could lead to significant traffic issues.		
	2.4	The Public: The issue of vehicles speeding at the top of the hill out of Sutton Scotney was noted and HCCllr Porter agreed to approach the Police to request speed checks.		
		The meeting resumed after reports.		
1830	3	<u>Correspondence received by the Clerk since the last meeting.</u>		
		The Council discussed and agreed actions for the following issues:		
1830.1	3.1	Citizens Advice Winchester District – Grant request. It was agreed to make a grant of £250 in October.		
1830.2	3.2	Hants Assoc. of Local Councils – The AGM is to take place virtually on 24 th September. Cllr Cook will attend.		
1830.3	3.3	Victoria Hall – The hall has re-opened with measures in place which can be supplied upon request.		
1830.4	3.4	Lorries parking near the Texaco garage - A report has been received of a lorry blocking the entrance to the Gratton and they are also making it difficult to use the crossing. The Clerk will contact the local Highways Engineer.		
		<u>Matters arising from the minutes of 8th July 2020.</u> The Council discussed updates and agreed actions for the following issues:		
1831	4	<u>General Matters</u>		
1831.1	1820.1	Gratton Trust: Lease – The solicitor has proposed amending clause 3.8.4 to state that the Parish Council should use 'reasonable endeavours (subject to the availability of funding) to procure a replacement of the pavilion'. It was agreed that this would be acceptable.	Clerk	
1831.2	1820.2	Affordable Housing: The Planning Officer has now visited the potential exception sites in the Parish and the written report is awaited.	Clerk	
1831.3	1820.3	Emergency & Flood Plans – Cllr Whitehouse has advised that the sump at the Oxford Road/A30 junction is heavily overgrown and silted. The Lengthsman will be asked to deal with this on his next visit to the Parish.	Clerk	
1832	5	<u>PLAY AREAS</u> Council discussed and agreed actions for the following:		
1832.1	1821.1	Stoke Charity/Hunton Play Area (STCH&H) – Monthly/Annual Inspection The broken stepping post still requires repair or removal and the Clerk will send a reminder. The Covid notices remain in place. The content of the notices was reviewed and agreed to still be appropriate.	Clerk	
1832.2	1821.2	Pigeonhouse Yard (PHY) Play Area – Monthly/Annual Inspection The fence has been repaired but there are weeds under the swings which require treatment or removal. There is no standing water at present but it is very clear where it has been. It was noted that some re-painting of equipment may be required in the Spring. The notices and their content were reviewed and agreed to still be appropriate.	Clerk	
1833	6	<u>HIGHWAYS ISSUES - FOOTPATHS, GRIT BINS etc</u> Council discussed updates and agreed actions for the following:		
1833.1	1822.1	Bins – A decision on the request for an additional bin near Carthegena is awaited. A further dual waste bin has been requested for Harding Close.	Clerk	
1833.2	1822.2	Footpath 7 Access – No response has been received to the letters and emails sent to BCM and the Clerk has now contacted them by telephone.		
1833.3	1822.3	Footpaths & Bridleways – The issues at Egypt have been reported on the HCC site. It was noted that the Beggars Drove footpath also needs to be reported.		
1833.4	New	Noticeboards – A quote of £80 from Mike Ateyo was accepted for repairs to the noticeboards at Gratton Close and in Wonston.		
1834	7	<u>PLANNING</u>		
		<u>New applications detailed below were considered and agreed as follows:</u>		
1834.1	602	9 Wonston Close, Sutton Scotney.	Single storey rear extension to provide accessible bathroom, kitchen & access	20/01330/HOU No comment. Permission already granted by WCC.

1834.2	603	3 Pigeonhouse Field, Sutton Scotney.	Erection of 3.6m x 3.86m conservatory.	20/01379/HOU No comment.																														
1834.3	604	4 South View Close, Sutton Scotney.	To reduce overhang from neighbours beech tree.	20/01542/TPO No comment																														
1834.4	605	4 White Swan Court, Sutton Scotney.	Loft conversion including flat roof dormer to rear & 2 velux roof lights to front.	20/01430/HOU No comment																														
1834.5	606	Old Stoke Cottage, Old Stoke Road, Stoke Charity.	2 storey addition following demolition of porch, single storey side extension.	20/01447/HOU No comment																														
1834.6	607	3 Millers Yard, Sutton Scotney.	False acacia to be removed and replaced.	20/01796/TPC No comment																														
1834.7	608	Six Yards House, Stoke Charity.	Willow to pollard.	20/01820/TPC No comment																														
1834.8	609	Chapter House, Wonston.	Beech to canopy reduce.	20/01842/TPC No comment																														
1834.9	610	Upton Grange, Wonston.	Conversion of existing garage to ancillary accommodation. Erection of double garage, fence & replacement gates.	20/01662/HOU Details of the application only received on 9 th September. Decision deferred to Cllr Cook.																														
1834.10	1823.2	Winchester Local Plan 2036 & Call for sites (SHELAA) – WCC are to host a virtual update for Parish Councils on the proposed changes to the planning system on 21 st September. Cllr Cook and the Clerk will attend.																																
1835	8	ACCOUNTS/AUDIT																																
1835.1	1824.1	Balances: As at 31/08/20 General Reserves are £64,288.79 but after Earmarked Reserves are £24,473. Payments for September (detailed below) totalling £3566.51 were agreed by the Council.				Closed																												
		<table><tr><td>PWLB</td><td>Allotment loan repayment</td><td>1813.39</td></tr><tr><td>Victim Support</td><td>Grant</td><td>200.00</td></tr><tr><td>WCC</td><td>Dog Bins (April – October)</td><td>300.00</td></tr><tr><td>HMRC</td><td>2nd Qtr PAYE</td><td>105.80</td></tr><tr><td>Pension Services</td><td>August pension payment</td><td>206.13</td></tr><tr><td>Jocelyn Jenkins</td><td>July & August expenses</td><td>119.51</td></tr><tr><td>Jocelyn Jenkins</td><td>September salary</td><td>558.68</td></tr><tr><td>Neil Soutar</td><td>Painting Thomas, swings & slide</td><td>263.00</td></tr><tr><td></td><td></td><td>3566.51</td></tr></table>				PWLB	Allotment loan repayment	1813.39	Victim Support	Grant	200.00	WCC	Dog Bins (April – October)	300.00	HMRC	2 nd Qtr PAYE	105.80	Pension Services	August pension payment	206.13	Jocelyn Jenkins	July & August expenses	119.51	Jocelyn Jenkins	September salary	558.68	Neil Soutar	Painting Thomas, swings & slide	263.00			3566.51		
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1835.2	1824.2	Annual Return 2019/20 – The Annual Return has been submitted to the external auditor and their report is awaited.																																
1836	9	Other Council Matters																																
1836.1	1825.1	Publicity & Communications – The helpline for parents (as noted at 2.3 above) will be added to the Facebook page and website. It was noted that virtual meetings are proving more accessible for some residents. The public attending the meeting had heard of it from the Sutton Scotney Facebook page.																																
1836.2	1825.2	Risk Management – Winchester Villages Trust still have posters on display around the village but have received very few applications for assistance.																																
1836.3	New	Remembrance – A virtual meeting is to be held with representatives from the British Legion to discuss how a Remembrance event can be safely managed.																																
		Cllr Cook, as Chairman of the meeting, offered the well wishes of the Council to Councillor Lance as she prepares to move from the Parish.																																
9.30pm		Next meeting – Wednesday 14 th October 2020 This will be a virtual meeting (via Zoom) and full details will be displayed on the website and Facebook by Friday 9 th October.																																
Signed: Chairman dated.....																																		