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|  **MINUTES of the MEETING of WONSTON PARISH COUNCIL (WPC)** **Held at 7.35pm on Wednesday 11th October 2017 in the Victoria Hall, Sutton Scotney**Present: Lucy Dowson (Chairman), Chris Whitehouse, Andrew Wheeler, Douglas Johns, Clive Cook,  Judith Polak.In attendance: None.Public 1Clerk Jocelyn Jenkins  |
|  |  | **Minutes** |  | R |
| **1504** | **1.1** | **Apologies for Absence.** Cllr Pauline Maunder, HCCllr Jackie Porter, WCCllr Caroline Horrill. | Closed |  |
| **1505** | **1.2** | **Any Declarations of Interest to be declared/dispensations agreed**. Cllr Cook – Watercress Way (NPI), Cllr Polak – Gratton Trust (NPI). | Closed |  |
| **1506** | **1.3** | **Minutes of the** meeting of 13th September 2017 were **agreed** and signed. | Closed |  |
|  | **2** |  **Reports – the meeting adjourned during reports.** |  |  |
|  | **2.1** | **The Police:** No report. | Closed |  |
|  | **2.2** | **Report from HCCllr Jackie Porter:** HCCllr Porter provided a written report (Appendix 1) which noted the DCLG consultation on housing, the proposed 2019 HCC budget reductions and the changes to be made to the Cart and Horses junction. | Closed |  |
|  |  | The meeting resumed after reports.  |  |  |
| **1507** | **3** | **Correspondence received by the Clerk since the last meeting.** |  |  |
|  |  | The Council discussed and agreed actions for the following issues: |  |  |
| **1507.1** | **3.1** | **PACT (Police & Community Together) Meeting, 21/11/17 –** Cllr Polak will attend. | Closed |  |
| **1507.2** | **3.2** | **West Dever News –** The Clerk will contact the Editor about placing a notice directing residents to the website and expanding this at times for items of particular interest. | Clerkj |  |
| **1607.3** | **3.3** | **Watercress Way –** A letter of thanks has been received for the grant made. | Closed |  |
| **1507.4** | **3.4** | **Play Area Inspections via WCC –** it was **agreed** to book the inspections which are to take place at the beginning of 2018. | Closed |  |
| **1507.5** | **3.5** | **Royal British Legion re Remembrance Sunday –** Cllr Whitehouse will lay wreath on behalf of the Parish Council. | Closed |  |
|  |  | **Matters arising from the minutes of 13th September 2017.**The Council discussed updates and agreed actions for the following issues: |  |  |
| **1508** | **4** | **General Matters** |  |  |
|  **1508.1** | **1499.1** | **Gratton Trust** : Fields in Trust Registration – The application has been postponed pending reaching a boundary agreement with the Gratton Surgery.Boundary with the Gratton Surgery – A site meeting has been arranged with representatives from the surgery, Clinical Commissioning Group, City Council and Parish Council for Monday 16th October. | Clerk |  |
| **1508.2** |  **1499.2** | **Oxford Road Crossing** – It was noted that the Parish Council are extremely concerned about the danger residents face in attempting to cross to the Texaco garage and Post Office. HCllr Porter has asked for a further meeting about the crossing proposal and the Council’s views on safety concerns and the urgent need for a crossing will be presented again at this meeting. |  JP |  |
| **1508.3** |  **1499.3** | **Affordable Housing –** Work is continuing to clear slow worms and this will be followed by dormouse mitigation and the clearance of the surrounding brush. | Clerk |  |
| **1508.4** | **1499.4** | **Wonston Lane** – Carried forward to the November meeting. |  JP |  |
| **1509** | **5** | **PLAY AREAS**Council discussed and agreed actions for the following: |  |  |
| **1509.1** | **1500.1** | **Stoke Charity/Hunton Play Area (STCH&H) –** **Monthly/Annual Inspection –** Neil Soutar is aware that the protruding bolt still requires attention. | Clerk |  |
| **1509.2** | **1500.2** | **Pigeonhouse Yard (PHY) Play Area – Monthly/Annual Inspection** – A quote is awaited for painting of the swing supports and repairs to the camel seat. Dye testing at the pumping station is scheduled for this week or next subject to the weather conditions being suitable. | Clerk |  |
| **1509.3** | **1500.3** | **Open Spaces Balance** It was **agreed** that the Open Spaces balance of £1,111 would be used to replace the two remaining barked areas at Stoke Charity play area with grass matting. The Clerk will contact Vitaplay who had previously supplied the lowest quote and, subject to the quote not having increased by more than 5% since April, will ask them to carry out the work. |  |  |
| **1510** | **6** | **HIGHWAYS ISSUES TABLE - FOOTPATHS – GRIT BINS**Council discussed updates and agreed actions for the following: |  |  |
| **1510.1** | **1501.1** | **Waste Bins –** No further re[ports received. Off agenda. | Clerk |  |
| **1510.2** | **1501.2** | **Noticeboard** – The Clerk will ask Neil Soutar to contact Cllr Johns to arrange the installation of the new boards. | Clerk |  |
| **1510.3** | **New** | **Lengthsman Visit, 30th October** The Lengthsman will be asked to clear the self-seeded trees in Stoke Charity (near the bus shelter) and on footpath 11 (near the eastern end). |  |  |
| **1511** | **7** | **PLANNING** |  |  |
|  |  | **New Applications detailed below were considered and agreed as follows:**  |  |  |
| **1511.1** | **513** | Upton Cottage, Wonston Road, Wonston. | Two storey and single storey extensions to front of dwelling. | **17/02163/HOU****No comment** | Closed |  |
| **1511.2** | **514** | 4 Carthegena, Sutton Scotney. | Replacement of hanging tiles. | **17/02125/HOU****Contact Case Officer for more detail.** | Clerk |  |
| **1511.3** | **515** | Upper Cranbourne Farm, Stockbridge Road East, Sutton Scotney. | Extension of dwelling to provide an annex, additional dormer windows & agricultural building. | **17/02244/FUL****Support** | Closed |  |
| **1511.4** | **516****(Late receipt)** | 3 Wonston Manor Cottages, Wonston Lane, Sutton Scotney. | Single storey rear extension with roof terrace over. Conversion of single storey outbuilding and link to main dwelling. | **17/02251/HOU****Decision delegated to Cllr Cook.** | Closed |  |
|  |  | **Amendment to September Minutes**Appeal Ref 17/00032/REF of prior approval application 17/00759/PNCOU for change of use of agricultural building to a dwelling house at Dutch Barn, Hunton Manor Farm, Hunton Down Lane, Hunton was considered at the September meeting and it was **agreed** to object to the application on the grounds that the proposal is not a conversion but a building within a building. |  |  |
| **1512** | **8** | **ACCOUNTS/Audit** |  |  |
| **1512.1** | **1503.1** | **Balances:** As at 30/09/17 General Reserves are £64,115.67 but after Earmarked Reserves are £32,955.67. Payments for October (detailed below) totalling £4952.94 were agreed by the Council. | Closed |  |
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| **PWLB** | **Loan repayment** | **1813.39** |  |  |  |  |  |  |  |
| **Information Comm.** | **Data protection registration** | **35.00** |  |  |  |  |  |  |  |
| **Victoria Hall** | **Meeting room hire (July & Sept)** | **39.60** |  |  |  |  |  |  |  |
| **Grass & Grounds** | **September grass cutting** | **235.08** |  |  |  |  |  |  |  |
| **Arcadian Ecology** | **Egypt Management Plan** | **1271.88** |  |  |  |  |  |  |  |
| **HMRC** | **Quarter 2 PAYE** | **92.20** |  |  |  |  |  |  |  |
| **Hants Pension Services** | **September deductions** | **118.43** |  |  |  |  |  |  |  |
| **Jocelyn Jenkins** | **September expenses** | **57.12** |  |  |  |  |  |  |  |
| **Jocelyn Jenkins** | **October salary** | **540.24** |  |  |  |  |  |  |  |
| **BBuilding Design Surveys** | **Watercress Way survey** | **750.00** |  |  |  |  |  |  |  |
|  |  | **4952.94** |  |  |  |  |  |  |  |

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| **1512.2** | **1503.2** | **Bank mandate –** All councillors and the Clerk are now included as signatories on the updated mandate. Off agenda. | Clerk |  |
| **1512.3** | **1503.5** | **Reserves –** Investment options and the possibility of making an early repayment of the PWLB loan were considered but it was decided to defer a decision until it was known when the CIL (Community Infrastructure Levy) from Old Station Yard would be received. | Clerk |  |
| **1513** | **9** | **Other Council Matters** |  |  |
| **1513.1** | **New** | **Allotments –** Renewal letters have now been sent for the 2017/18 year. |  |  |
| **1513.2** | **New** | **Burial Ground –** It was noted that the burial ground fees are significantly lower than elsewhere but it was decided that no changes would be made to the fee scale at this time. Off agenda. | Closed |  |
| **9.25pm** |  | **Next meeting – Wednesday 8th November 2017** |  |  |
| **Signed: Chairman …..…………….…………….....** **dated.........................................................** |