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|  **MINUTES of the MEETING of WONSTON PARISH COUNCIL (WPC)** **Held at 7.30pm on Wednesday 8th June 2016 in the Victoria Hall, Sutton Scotney**Present: Lucy Dowson (LD), Judith Polak (JP), Chris Whitehouse (CW), Andrew Wheeler (AW), Douglas Johns (DJ). In attendance: HCCllr Jackie Porter, WCCllr James Byrnes.Public Rob Parker, Sue Lane, James Grey.Clerk Jocelyn Jenkins  |
|  |  | **Minutes** |  | R |
| **1376** | **1.1** | **Apologies for Absence.** Cllr Clive Cook. | Closed |  |
| **1377** | **1.2** | **Any Declarations of Interest to be declared/dispensations agreed**. Cllr Polak – Gratton Trust (NPI). | Closed |  |
| **1378** | **1.3** | **Co-Option** No candidates came forward for co-option. |  |  |
| **1379** | **2.1** | **Minutes of the** meeting of 11th May 2016 were agreed and signed. | Closed |  |
|  | **3** |  **Reports – the meeting adjourned during reports.** |  |  |
|  | **3.1** | **The Police:** Written reports are no longer provided by the Police. The Council have been advised to download data from the Police website but this is showing February 2016 data. | Closed |  |
|  | **3.2** | **The Public:** **Rob Parker** advised that £270 had been raised to date for the AED project and an item had appeared in the West Dever News. He is in contact with the Community Heartbeat Trust who suggest applying to the Big Lottery Fund and he requested that the application be made from the Parish Council. Cllr Wheeler advised that an AED is to be supplied to the fire station and all the staff trained in its use. **Sue Lane** attended the meeting to express her concern about the continued issue with flooding at the entrance to the Victoria Hall car park. What was thought to be a blocked drain is actually a weir, some part of which has collapsed. A private contractor has suggested installing a drain at the low point but this would cost over £900 and it is felt that this is HCC’s responsibility, not that of the hall. HCCllr Porter has referred this to Tim Lawton at HCC and will continue to persue the matter.**James Grey** attended the meeting to advise the Council that he will be submitting a planning application for a 2 bedroom bungalow in order that an elderly farmworker can move here and the agricultural tenancy on the larger property which he currently occupies can be retained. It was agreed that copies of the papers would be circulated to all the councillors and considered at the July meeting. |  |  |
|  | **3.3** | **Report from HCCllr Jackie Porter:** A written report was received (Appendix 1) which drew attention to the consultation on early years childcare provision and a number of other issues. | Closed |  |
|  | **3.4** | **Report from WCCllr James Byrnes:** WCCllr Byrnes introduced himself to the meeting. Local issues were discussed and Cllr Johns raised his concerns about Wonston Road, particularly from Beggars Drove to Wonston, where the narrowness of the road and volume of traffic make it perilous for pedestrians. HCCllr Porter will ask Ray Gardiner (local HCC Highways engineer) to visit and review what hedge cutting can be undertaken. Cllr Johns will write an item for submission, by the Clerk, to the West Dever News. |  |  |
|  |  | The meeting resumed after reports.  |  |  |
| **1380** | **4** | **Correspondence received by the Clerk since the last meeting.** |  |  |
|  |  | The Council discussed and agreed actions for the following issues: |  |  |
| **1380.1** | **4.1** | **HCC News for Local Councils –** Self-funding of highways work. See 1381.3 below. |  |  |
|  |  | **Matters arising from the minutes of 11th May 2016.**The Council discussed updates and agreed actions for the following issues: |  |  |
| **1381** | **5** | **General Matters** |  |  |
| **1381.1** | **1371.1** | **Taylors Yard Development** – The landscaping work has now been completed.**Old Station Yard Development –** Metis Homes have advised that the planning application has now been submitted and should be on the WCC website next week. |  |  |
|  **1381.2** | **1371.2** | **Gratton Trust** : Fields in Trust Registration – It has not been possible to identify the ownership of the strip of land which appears to exist between the Gratton and the allotments but the registration with Fields in Trust will still proceed. | Clerk |  |
| **1381.3** |  **1371.3** | **Oxford Road Crossing** – In light of the information received from HCC about possible self-funding and the CIL monies which would be due to the Council from the Old Station Yard development, the Clerk will contact Andy Smith (HCC) to ask whether the Council could assist in the funding of this project and whether plans and costings can be finalised. | Clerk |  |
| **1381.4** |  **1371.4** | **Affordable Housing –** The planning application is expected to be submitted in July. | Clerk |  |
| **1381.5** |  **1371.6** | **War Memorial –** The quote for cleaning and repairing the War Memorial has been agreed with the British Legion and accepted. Neil Soutar has confirmed that he will be providing a monthly inspection and tidy up at no charge to the Council. | Clerk |  |
| **1381.6** |  **1371.7** | **Community Defibrillator –** See also 3.2 above. It was **agreed** that an application to the Big Lottery Fund could be made through the Council but that this would only be acceptable in the short-term and that the AED fundraising group must set up their own bank account to cover on-going maintenance costs and to show their long-term commitment to the project. | Clerk |  |
| **1381.7** | **1371.8** | **Devolution –** A public consultation on the devolution options, which now also include the possibility of a unitary authority, is to be carried out by HCC. | Clerk |  |
| **1382** | **6** | **PLAY AREAS**Council discussed and agreed actions for the following: |  |  |
| **1382.1** | **1372.1** | **Stoke Charity/Hunton Play Area (STCH&H) –** **Monthly/Annual Inspection –** The new swings and slide repairs are ongoing and should be completed soon. It was **agreed** to accept the quote for £240 to repair the second bench. Cllr Polak will obtain prices for the paint required for ‘Thomas’ and report to the next meeting. | Clerk |  |
| **1382.2** | **1372.2** | **Pigeonhouse Yard (PHY) Play Area – Monthly/Annual Inspection** – A few minor issues have been identified but it was **agreed** that no urgent action is required. | Clerk |  |
|  | **7** | **SOCIAL AMENITIES - None** |  |  |
| **1383** | **8** | **HIGHWAYS ISSUES TABLE - FOOTPATHS – GRIT BINS**Council discussed updates and agreed actions for the following: |  |  |
| **1383.1** | **1373.2** | **Waste Bin (Sutton Park Rd/Saddlers Close) –** The Clerk has contacted Andrew Turner (WCC) who has agreed to make a site visit and look at the proposed locations for further bins in the Parish. It was **agreed** that the Clerk would print some ‘No fouling’ notices for distribution next month and contact the Dog Warden. | Clerk |  |
| **1383.2** | **1373.2** | **Litter Pickers –** Seven litter pickers have now confirmed that they are picking in accordance with the risk assessment and have each been sent a £15 M&S voucher as a thank you. Off agenda. | Clerk |  |
| **1383.3** | **New** | **Lengthsman –** The new Lengthsman is visiting for the first time on 27th June and will be met by Cllr Whitehouse or the Clerk. A list of tasks for his visit was discussed. | Clerk |  |
| **1383.4** | **New** | **Benches in the Parish** The possibility of installing further benches was discussed and that it might be possible to site a bench on the Watercress Way. It was **agreed** that the Clerk should approach HCCllr Porter about possible locations on the route and also confirm for the next meeting which benches in the Parish are owned by the Council. | Clerk |  |
| **1384** | **9** | **PLANNING** |  |  |
|  |  | **New Applications detailed below were considered and agreed as follows:**  |  |  |
|  **1384.1** | **458** | Sutton Springs Trout Fishery, Bullington Lane, Sutton Scotney | Change of use of agricultural building to a dwelling house (retrospective). | 16/00874/FUL**Not supported** | Closed |  |
| **1384.2** | **459** | Willow Mead, Grange Road, Wonston. | 3 no ash to fell. | 16/00993/TPC**No comment** | Closed |  |
| **1384.3** | **460** | Sutton Farm Shop, Stockbridge Road East, Sutton Scotney | Removal of condition 3 of permission 15/01117/FUL to enable the building to be used as a single dwelling house. | 16/00809/FUL**No comment** | Closed |  |
| **1384.4** | **461** | 1 Chestnut Villas, Hunton Down Lane, Hunton. | Timber framed garage/home office. (Resubmission). | 16/00948/FULDecision delegated to Cllr Cook. |  |  |
| **1385** | **10** | **ACCOUNTS/Audit** |  |  |
| **1385.1** | **10.1** | **Balances:** As at 31/5/16 General Reserves are £64,382.72 but after Earmarked Reserves are £15,992.72. Payments for June (detailed below) totalling £940.40 were agreed by the Council. | Closed |  |
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| **Grass & Grounds** | **May grass cutting** | **228.00** |  |  |  |  |  |  |  |
| **LGPS** | **May pension contributions** | **115.51** |  |  |  |  |  |  |  |
| **Jocelyn Jenkins** | **May expenses** | **148.90** |  |  |  |  |  |  |  |
| **Jocelyn Jenkins** | **June salary** | **447.99** |  |  |  |  |  |  |  |
|  |  | **940.40** |  |  |  |  |  |  |  |

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| **1385.2** | **10.2** | **Local Government Pension Scheme/Auto-enrolment –** Pension deductions from the Clerk’s salary have now commenced and auto-enrolment requirements will therefore be met once final confirmation is received from the pension scheme. It was **agreed** that arrears of pension contributions to the agreed start date of 14th October 2015 will be paid into the scheme if this is possible. | Clerk |  |
| **1385.3** | **10.3** | **Smaller Authority Audit Appointments –** Nothing has been received from SAAA to date and no further updates have been received from HALC. Off agenda. | Clerk |  |
| **1385.4** | **10.4** | **Annual Return 2015/16** The Annual Return has been submitted to the external auditor and their report is awaited. | Clerk |  |
| **1385.5** | **New** | **National Salary Award –** It was **agreed** to implement the National Salary Award from 1st April 2016 which will give a 1% increase for 2016/17 and a further 1% increase for 2017/18. | Clerk |  |
| **9.55 pm** |  | **Next meeting – Wednesday 13th July 2016** |  |  |
| **Signed: Chairman …..…………….…………….....** **dated.........................................................** |