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| **MINUTES of the MEETING of WONSTON PARISH COUNCIL (WPC)**  **Held at 7.30pm on Wednesday 13th July 2016 in the Victoria Hall, Sutton Scotney**  Present: Lucy Dowson (LD), Judith Polak (JP), Chris Whitehouse (CW), Andrew Wheeler (AW),  Clive Cook (CC)  In attendance: WCCllr Stephen Godfrey  Public David Scane, John Polak, Rob Parker, Pauline Maunder.  Clerk Jocelyn Jenkins | | | | | | | | |
|  |  | **Minutes** | | | |  | R | |
| **1386** | **1.1** | **Apologies for Absence.** Cllr Douglas Johns | | | | Closed |  | |
| **1387** | **1.2** | **Any Declarations of Interest to be declared/dispensations agreed**. Cllr Polak – Gratton Trust (NPI). | | | | Closed |  | |
| **1388** | **1.3** | **Co-Option** Pauline Maunder presented herself as a candidate for co-option and this was unanimously agreed by the Council. | | | |  |  | |
| **1389** | **2.1** | **Minutes of the** meeting of 8th June 2016 were agreed and signed. | | | | Closed |  | |
|  | **3** | **Reports – the meeting adjourned during reports.** | | | |  |  | |
|  | **3.1** | **The Police:** No report. | | | | Closed |  | |
|  | **3.2** | **The Public:**  **David Scane (representing Metis Homes)** attended the meeting in relation to the planning application made by Metis Homes for the site known as Old Station Yard. He summarised the consultations and pre-application discussions to date and noted that, in response to the comments received relating to the application, Metis are speaking with those who have raised concerns or made objections and are seeking to resolve these. He commented that whilst the open space is smaller than in the previous application the gardens of the properties would be significantly larger.  The Councillors asked a number of questions in relation to affordable housing provision as this does not appear to have been included in the planning application. David advised that the intention is for this to be included and that Metis are working towards a figure of 40% affordable housing. Any further detail regarding affordable housing will be forwarded to the Clerk for circulation to the Councillors.  **John Polak (Gratton Trust) re the Gratton boundary** John advised the Council that the Gratton Surgery are claiming a larger area of land which he had believed was part of the Gratton and owned by the Parish Council. It was noted that the surgery should have contacted the Parish Council, as the landowner, and it was agreed that a letter would be sent requesting that the senior partner and practice manager attend a meeting to be held on 14th September, immediately before the monthly Parish Council meeting.  The Chairman noted that the Gratton Festival was an excellent event, despite the weather, and thanked John and the trustees and volunteers for all their work in achieving this. £6,500.00 was raised by the event.  **Rob Parker (Community Defibrillator project)** advised that a fundraiser has now been found for Hunton and Stoke Charity. Norton have raised over £1000 to date, Sutton Scotney £600 and Hunton £250. If the Big Lottery Fund application is successful the project should be able to move forward. | | | |  |  | |
|  | **3.3** | **Report from HCCllr Jackie Porter:** A written report was received (Appendix 1). | | | | Closed |  | |
|  | **3.4** | **Report from WCCllr Stephen Godfrey:** A written report was received (Appendix 2)which noted the re-starting of work at Barton Farm, the possible future uses for the Sir John Moore Barracks, the recruiting of a new Chief Executive for Winchester City Council and the consultation by the County Council on devolution options. | | | | Closed |  | |
|  |  | The meeting resumed after reports. | | | |  |  | |
| **1390** | **4** | **Correspondence received by the Clerk since the last meeting.** | | | |  |  | |
|  |  | The Council discussed and agreed actions for the following issues: | | | |  |  | |
| **1390.1** | **4.1** | **Request for burial plot from South Wonston resident –** It was **agreed** that an exception would **not** be made in this case as there was no strong connection to the Parish or Holy Trinity. | | | | Closed |  | |
| **1390.2** | **4.2** | **Proposed move of the Post Office –** the implications of the move to the Texaco Garage were considered. There were no strong objections to the proposed move and it was **agreed** that Councillors would respond individually to the consultation if they wished to. | | | | Closed |  | |
|  |  | **Matters arising from the minutes of 8th June 2016.**  The Council discussed updates and agreed actions for the following issues: | | | |  |  | |
| **1391** | **5** | **General Matters** | | | |  |  | |
| **1391.1** | **1381.1** | **Taylors Yard Development** – The landscaping is to be reviewed in the Autumn and any concerns will then be addressed with the Open Spaces Officer.  **Old Station Yard Development –** See 3.2 above and 1394.1 below. | | | |  |  | |
| **1391.2** | **1381.2** | **Gratton Trust** :  Fields in Trust Registration – The document assigning the lease from the rank Foundation to the Parish Council is needed to complete the registration and has been requested from Hedleys, the Councils solicitor at the time of the land transfer. | | | | Clerk |  | |
| **1391.3** | **1381.3** | **Oxford Road Crossing** – HCCllr Porter has been in contact with HCC Traffic Department, on behalf of the Parish Council, and Andy Smith has advised that Strategic Transport would be responsible for collecting any CIL contribution from the Old Station Yard development and that whilst there may be scope for the Parish Council to part fund the project the guidelines have not yet been drawn up. | | | | Clerk |  | |
| **1391.4** | **1381.4** | **Affordable Housing –** The planning application is awaited for the proposed development. | | | | Clerk |  | |
| **1391.5** | **1381.5** | **War Memorial –** Repairs and cleaning works are about to commence. | | | | Clerk |  | |
| **1391.6** | **1381.6** | **Community Defibrillator** – Cllr Maundervolunteered to be shown as the ‘Main contact’ on the Big Lottery Fund application form as the Clerk is already shown as the ‘Senior contact’ and cannot be both. The application is being submitted through the Parish Council as the project group have not yet set up a bank account. | | | | Clerk |  | |
| **1391.7** | **1381.7** | **Devolution –** HCC are to carry out a consultation over the summer and will contact town and parish councils, public services and the public. The Secretary of State will make the final decision on the future of Hampshire. | | | | Clerk |  | |
| **1391.8** | **New** | **Burial Ground –** The Clerk confirmed that the Burial Ground is now half full with 45 spaces used in the 18 years since it opened and 46 spaces remaining. The covenant imposed at the time of purchase remains in place such that it is for the exclusive use of residents of the civil parish of Wonston, with any exceptions being at the discretion of the Council. This information will be passed to the PCC and both the PCC and Council will begin looking at the options available for the future. | | | |  |  | |
| **1392** | **6** | **PLAY AREAS**  Council discussed and agreed actions for the following: | | | |  |  | |
| **1392.1** | **1382.1** | **Stoke Charity/Hunton Play Area (STCH&H) –** **Monthly/Annual Inspection –** Alvian have now completed the installation of the new swings and the repairs and alterations to the slide. It was noted that the stepping logs to the slide are not as expected and appear to be very challenging but they are in accordance with the quote and payment for the work was therefore approved.  Neil Souter will be asked to treat the weeds around the equipment as soon as possible. | | | | Clerk |  | |
| **1392.2** | **1382.2** | **Pigeonhouse Yard (PHY) Play Area – Monthly/Annual Inspection** – It was noted that the paint is peeling on the slide but it was decided to leave over the winter and to consider re-painting next year. | | | | Clerk |  | |
|  | **7** | **SOCIAL AMENITIES - None** | | | |  |  | |
| **1393** | **8** | **HIGHWAYS ISSUES TABLE - FOOTPATHS – GRIT BINS**  Council discussed updates and agreed actions for the following: | | | |  |  | |
| **1393.1** | **1383.2** | **Waste Bin (Sutton Park Rd/Saddlers Close) –** The review of bins by WCC is awaited to see if further new bins can be added. No fouling notices will be displayed and the impact of these monitered. | | | | Clerk |  | |
| **1393.2** | **1383.4** | **Benches in the Parish** It was **agreed** that the Council would pay for a bench to be sited along the route of the Watercress Way subject to a suitable site in the Parish being agreed upon. Cllr Cook declared an interest and did not participate in the vote. | | | | Clerk |  | |
| **1394** | **9** | **PLANNING** | | | |  |  | |
|  |  | **New Applications detailed below were considered and agreed as follows:** | | | |  |  | |
| **1394.1** | **462** | Old Station Yard, Sutton Scotney. | Application for 28 residential dwellings with associated access, parking and landscaping. | 16/00999/FUL  **Decision deferred pending detail on affordable housing** | |  |  | |
| **1394.2** | **463** | St Annes, Stockbridge Road, Sutton Scotney. | Single storey extension and minor alterations. | 16/01088/FUL & 16/01089/LIS  **Support** | |  |  | |
| **1394.3** | **464** | Norton Park Hotel, Bullington Road, Norton. | Change of use for conversion of outbuildings to single dwelling house. | 16/01090/FUL & 16/01091/LIS  **Support** | |  |  | |
| **1394.4** | **465** | Bridge Cottage, Wonston Road, Sutton Scotney. | Amendments to planning consent 12/01548/FUL (revised location) for the erection of 3 bed dwelling. (Retrospective). | 16/01014/FUL  **Disappointment noted at the lack of due diligence by planning.** | |  |  | |
| **1394.5** | **466** | The White House, The Square, Sutton Scotney. | Raising of roof over double garage to form ancillary accommodation to main house with dormer windows. | 16/01147/FUL  **No comment** | |  |  | |
| **1394.6** | **467** | Land off Wonston Lane, Sutton Scotney. | Erection of agricultural workers dwelling with parking and amenity space. | 16/01351/FUL  **No comment** | |  |  | |
| **1395** | **10** | **ACCOUNTS/Audit** | | | |  |  | |
| **1395.1** | **10.1** | **Balances:** As at 30/6/16 General Reserves are £63,445.59 but after Earmarked Reserves are £15,055.59. Payments for July and August (detailed below) totalling £9536.25 were agreed by the Council. | | | | Closed |  | |
|  |  | |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Grass & Grounds** | **June grass cutting** | **328.80** |  |  |  |  |  |  |  | | **Victoria Hall** | **Rental (April – June)** | **98.40** |  |  |  |  |  |  |  | | **Alvian Ltd** | **Stoke Charity play equipment** | **6396.00** |  |  |  |  |  |  |  | | **Hants Pension Scheme** | **June pension contributions** | **115.51** |  |  |  |  |  |  |  | | **HMRC** | **PAYE Quarter 1** | **342.20** |  |  |  |  |  |  |  | | **Jocelyn Jenkins** | **June expenses** | **71.08** |  |  |  |  |  |  |  | | **Neil Soutar** | **Stoke Charity bench** | **240.00** |  |  |  |  |  |  |  | | **Jocelyn Jenkins** | **July salary** | **657.17** |  |  |  |  |  |  |  | | **Hants Pension Scheme** | **July pension + arrears** | **751.30** |  |  |  |  |  |  |  | | **Jocelyn Jenkins** | **August salary** | **535.79** |  |  |  |  |  |  |  | |  |  | **9536.25** |  |  |  |  |  |  |  | | | |  | | |  |
| **1395.2** | **10.2** | **Local Government Pension Scheme/Auto-enrolment –** The Clerk has now been accepted into the scheme from 14th October 2015 and the contribution arrears paid as above. Auto-enrollment can now be finalised. | | | Clerk | | |  |
| **1395.3** | **10.3** | **Annual Return 2015/16** The Annual Return has been submitted to the external auditor and their report is awaited. The Exercise of Public Rights runs from 3rd June to 14th July. | | | Clerk | | |  |
| **10.05 pm** |  | **Next meeting – Wednesday 14th September 2016** | | | |  |  | |
| **Signed: Chairman …..…………….…………….....** **dated.........................................................** | | | | | | | | |