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|  **MINUTES of the MEETING of WONSTON PARISH COUNCIL (WPC)** **Held at 7.30pm on Wednesday 13th Decxember 2017 in the Victoria Hall, Sutton Scotney**Present: Lucy Dowson (Chairman), Judith Polak, Clive Cook, Andrew Wheeler,  Pauline Maunder (from 7.40pm).In attendance: HCCllr Jackie Porter, WCCllr Caroline Horrill, WCCllr Stephen GodfreyPublic 4Clerk Jocelyn Jenkins  |
|  |  | **Minutes** |  | R |
| **1524** | **1.1** | **Apologies for Absence.** Cllr Douglas Johns, Cllr Chris Whitehouse. | Closed |  |
| **1525** | **1.2** | **Any Declarations of Interest to be declared/dispensations agreed**. Cllr Polak – Gratton Trust (NPI), Cllr Cook – Watercress Way (NPI), Stoke Charity Neighbourhood Watch (NPI). | Closed |  |
| **1526** | **1.3** | **Minutes of the** meeting of 8th November 2017 were **agreed** and signed. | Closed |  |
|  | **2** |  **Reports – the meeting adjourned during reports.** |  |  |
|  | **2.1**  | **The Public:** **David Forster** commented favourably on the new Parish Council website. He also provided a photograph, taken recently, which shows a Hampshire Highways vehicle parked on the verge of the C234. HCCllr Porter will report this matter.It was noted that when accidents occur on the A34, as happened last week, if any diversion is not clearly marked vehicles come through Sutton Scotney and cause severe congestion and disruption. HCCllr Porter will refer both this issue and concerns about the number of serious accidents on the A34 to Highways England. WCCllr Horrill noted that she has raised issues to central control over congestion when accidents occur.**Gail Cook – Stoke Charity Neighbourhood Watch** The neighbourhood watch scheme has been formed, with assistance from Sgt Bethan Wood, in Stoke Charity following recent burglaries in the village. A grant of £60 is requested for additional signage.It was **agreed** to provide a grant (Cllr Cook declared an interest and did not participate in the vote). HCCllr Porter will assist with advice on where the signs can be placed. |  |  |
|  | **2.2** | **The Police:** No report. | Closed |  |
|  | **2.3** | **Report from HCCllr Jackie Porter:** HCCllr Porter provided a written report (Appendix 1) which highlighted the ongoing consultations by HCC/WCC on the Winchester Movement Strategy, by South Western Railway on timetable changes and by WCC on the Gypsy and Traveller section of the Local Plan. She also discussed the CIL (Construction Infrastructure Levy) monies available to HCC and the updating of the 123 List which prioritises smaller infrastructure projects such as footways and cycle paths. | Closed |  |
|  | **2.4** | **Report from WCCllr Stephen Godfrey:** WCCllr Godfrey commented that a lot of feedback had been received over the potential closure of Andover Road in Winchester. All of this has been opposed to the closure and this will be taken into account.Hampshire Air Ambulance will receive £24,000 from the blue clothes recycling bins located around the district and further bins can be requested for suitable sites.Southern Water have reported low rainfall and this will hopefully reduce the flooding risk in 2018. |  |  |
|  | **2.5** | **Report from WCCllr Caroline Horrill:** WCCllr Horrillcommented on the consultations currently open:* The Supplementary Planning document re the redevelopment of the lower end of Winchester
* The Movement Strategy which has already received a large number of responses
* The sport and leisure park at Bar End
* The Gypsy and Traveller Policy

WCCllr Horrill also noted that the Local Plan review will commence in 2018. |  |  |
|  |  | The meeting resumed after reports.  |  |  |
| **1527** | **3** | **Correspondence received by the Clerk since the last meeting.** |  |  |
|  |  | The Council discussed and agreed actions for the following issues: |  |  |
| **1527.1** | **3.1** | **HCC Countryside Service – Priority Cutting Lists 2018 –** It was **agreed** to request that Footpath 19 be added to the cutting list if possible. | Clerk |  |
| **1527.2** | **3.2** | **Watercress Way –** preliminary sketches and an invoice from the architect (see payments below) have been received. Licences from the landowners are now being sought. | Closed |  |
| **1527.3** | **3.3** | **Winchester District Sport & Physical Activity Framework Consultation –** It was noted that funding may be available towards projects seeking to engage groups who may not normally engage in physical activity and this may be explored in 2018. | Clerk |  |
| **1527.4** | **3.4** | **External audit –** An update has been received from HALC on the new external audit parameters and guidelines. More detail is expected in the New Year. | Closed |  |
| **1527.5** | **3.5** | **Esso Southampton to London Pipeline Project –** It was noted that a substantial part of the existing aviation pipeline is to be replaced but that it is thought that this will not affect Wonston Parish as the pipeline passes to the east of the M3. | Closed |  |
|  |  | **Matters arising from the minutes of 8th November 2017.**The Council discussed updates and agreed actions for the following issues: |  |  |
| **1528** | **4** | **General Matters** |  |  |
|  **1528.1** | **1518.1** | **Gratton Trust** : Fields in Trust Registration – The application has been postponed pending reaching a boundary agreement with the Gratton Surgery.Boundary with the Gratton Surgery – The surgery have advised that they are considering their options and will contact the Parish Council when they have a plan to discuss. | Clerk |  |
| **1528.2** |  **1518.2** | **Oxford Road Crossing** – HCCllr Porter advised that the plans to improve drainage at the garage and Post Office are now ready and that a crossing point is scheduled to be installed at the same time that these works are undertaken. |  JP |  |
| **1528.3** |  **1518.3** | **Affordable Housing:****Hyde Housing –** The ecology requirements have now been discharged and work has begun on the site. All contractors are able to park on site. Completion is anticipated for October 2018 and a public meeting will be held around three months before this.It was noted that Metis Homes are now using the Gratton car park and that this continues as an open enforcement case if further parking breaches arise.**Mrs Toogoode Trust –** It was **agreed** to ask the City Council to pursue the investigation of this land as a potential exception site. | Clerk |  |
| **1528.4** | **1518.4** | **Wonston Lane** – HCCllr Porter will contact residents on Wonston Lane who have been required by HCC to cut their hedges and will offer to assist in arranging for Craig Townsend to cut the hedges. It was also mentioned that an explanation on the HCC website of residents responsibility to cut hedges bordering the highway would be a helpful point of reference. |  JP |  |
| **1529** | **5** | **PLAY AREAS**Council discussed and agreed actions for the following: |  |  |
| **1529.1** | **1519.1** | **Stoke Charity/Hunton Play Area (STCH&H) –** **Monthly/Annual Inspection –** As 1529.3 below, the remaining bark areas have been cleared and replaced with grass lock matting. | Clerk |  |
| **1529.2** | **1519.2** | **Pigeonhouse Yard (PHY) Play Area – Monthly/Annual Inspection** – Awaited.Leak – WCC Environment Officers met with the agent on 3rd November and were able to inspect the system now that clearance work has been undertaken. The level in the system is currently low and dye testing would not therefore have been effective but it is now clear that the pipework goes to a soakaway under the play area and the agent has agreed this. The agent is proposing to put in place a more frequent maintenance schedule to determine if the reason for the current boggy ground is the previous lack of emptying and maintenance. If the lack of maintenance has however led to a blockage then engineering work will be required. Environment officers from WCC will continue to pursue this. | Clerk |  |
| **1529.3** | **1519.3** | **Open Spaces Balance** – Vita Play have now completed the work at Stoke Charity play area and the invoice is included within December payments (as below). The Clerk will now claim the Open Spaces balance of £1111 against this expenditure. | Clerk |  |
| **1530** | **6** | **HIGHWAYS ISSUES - FOOTPATHS, GRIT BINS etc**Council discussed updates and agreed actions for the following: |  |  |
| **1530.1** | **1520.2** | **Noticeboard** – One of the new boards has been installed but not in the expected location and Cllrs Johns and Maunder will meet with Neil Soutar to indicate where it should be placed. | DJ/PM |  |
| **1531** | **7** | **PLANNING** |  |  |
|  |  | **New Applications detailed below were considered and agreed as follows:**  |  |  |
| **1531.1** | **522** | Lavender Mead, Wonston Road, Wonston. | Tree works (unspecified). | **17/02819/TPC****No comment** | Closed |  |
| **1531.2** | **523** | Chapter House, Wonston Road, Wonston. | Tree works on 2 x beech, 1 x cypress, 1 x laurel and 1 x hazel. | **17/02800/TPC****No comment** | Closed |  |
| **1531.3** | **524** | Acorns, Wonston Road, Wonston. | Tree works on 3 x beech, 1 x walnut and 1 x maple. | **17/02801/TPC****No comment** | Closed |  |
| **1531.4** | **525** | St Anne’s, Stockbridge Road, Sutton Scotney. | Tree works (unspecified). | **17/02918/TPC****No comment** | Closed |  |
| **1531.5** | **526** | Sutton Manor Nursing Home, Stockbridge Road, Sutton Scotney. | Remove leylandii, maple, cypress, beech & cedat. Reduce hedge to 3m. | **17/02794/TPC****No comment** | Closed |  |
| **1531.6** | **527** | Grafham House, Oxford Road, Sutton Scotney. | Erection of shed in front garden. | **17/02109/HOU****No comment** | Closed |  |
| **1531.7** | **528** | 2 Chestnut Cottages, Oxford Road, Sutton Scotney. | Erect a wooden fence. | **17/02834/FUL****No comment** | Closed |  |
| **1531.8** | **529** | 38 Sutton Park Road, Sutton Scotney. | Conversion of garage loft (in conjunction with No.37 (530). | **17/02946/FUL****No comment** | Closed |  |
| **1531.9** | **530** | 37 Sutton Park Road, Sutton Scotney. | Conversion of garage loft in conjunction with No.38 (529). | **17/02947/FUL****No comment** | Closed |  |
| **1532** | **8** | **ACCOUNTS/Audit** |  |  |
| **1532.1** | **1522.1** | **Balances:** As at 30/11/17 General Reserves are £72,359.81 but after Earmarked Reserves are £41824.81. Payments for December (detailed below) totalling £7045.30 were agreed by the Council. | Closed |  |
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| **Douglas Johns** | **Noticeboard costs** | **549.05** |  |  |  |  |  |  |  |
| **Winchester City Council** | **Dog bins (July, Aug, Sept)** | **195.00** |  |  |  |  |  |  |  |
| **Vita Play Ltd** | **Matting, Stoke Charity play area** | **2298.00** |  |  |  |  |  |  |  |
| **Paul Cashin Architects** | **Re Watercress Way grant** | **840.00** |  |  |  |  |  |  |  |
| **Victoria Hall** | **Grant** | **1800.00** |  |  |  |  |  |  |  |
| **Stoke Charity with Hunton PCC** | **Grant** | **400.00** |  |  |  |  |  |  |  |
| **Bullington Lunch Club** | **Grant** | **200.00** |  |  |  |  |  |  |  |
| **Hants Pension Scheme** | **November pension deductions** | **118.43** |  |  |  |  |  |  |  |
| **Jocelyn Jenkins** | **November expenses** | **104.58** |  |  |  |  |  |  |  |
| **Jocelyn Jenkins** | **December salary** | **540.24** |  |  |  |  |  |  |  |
|  |  | **7045.30** |  |  |  |  |  |  |  |

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| **1532.2** | **1522.2** | **Reserves –** It was noted that CIL (Community Infrastructure Levy) monies totalling £46,749 are due to be received in the next three months. These monies can be spent on infrastructure projects or ‘anything concerned with addressing the demands that development places on an area’. See budget at 1532.3 below. | Clerk |  |
| **1532.3** | **1522.3** | **2018/19 Budget & Grants –** The CIL monies to be received at the close of this financial year result in there potentially being more than twice the usual income available for projects in 2018/19. In view of this it was **agreed** to delay approval of the 2018/19 budget until the next meeting on 3rd January 2018 in order that greater consideration can be given to potential projects. |  |  |
| **1533** | **9** | **Other Council Matters** |  |  |
| **1533.1** | **1523.1** | **Allotments –** Reminders will be sent for outstanding rents. | Clerk |  |
| **1533.2** | **1523.2** | **2018 Parish Assembly** – The date was **agreed** as Thursday May 10th 2018. |  |  |
| **1533.3** | **New** | **Burial Ground –** An application was considered for a cremation stone which does not meet the Burial Ground Regulations as it measures 18’x12’ rather than 15’x15’. As there are other ‘non-standard’ cremation stones in the Burial Ground it was **agreed** to approve the stone but to restate that any flowers must be in placed in the integral vase and not around the stone. |  |  |
| **9.30pm** |  | **Next meeting – Wednesday 3rd January 2018** |  |  |
| **Signed: Chairman …..…………….…………….....** **dated.........................................................** |