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| **MINUTES of the MEETING of WONSTON PARISH COUNCIL (WPC)**  **Held at 7.30pm on Wednesday 3rd January 2018 in the Victoria Hall, Sutton Scotney**  Present: Andrew Wheeler, Judith Polak, Pauline Maunder, Chris Whitehouse.  In attendance: HCCllr Jackie Porter, WCCllr Stephen Godfrey  Public 1  Clerk Jocelyn Jenkins | | | | | | | | |
|  |  | **Minutes** | | | |  | R | |
| **1534** | **1.1** | **Apologies for Absence.** Cllr Lucy Dowson, Cllr Clive Cook, Cllr Douglas Johns.  **Nomination of a Chairman.** Andrew Wheeler nominated and **agreed** by all. | | | | Closed |  | |
| **1535** | **1.2** | **Any Declarations of Interest to be declared/dispensations agreed**. Cllr Polak – Gratton Trust (NPI). | | | | Closed |  | |
| **1536** | **1.3** | **Minutes of the** meeting of 13th December 2017 were **agreed** and signed. | | | | Closed |  | |
|  | **2** | **Reports – the meeting adjourned during reports.** | | | |  |  | |
|  | **2.1** | **The Public:** | | | |  |  | |
|  | **2.2** | **The Police:** No report. | | | | Closed |  | |
|  | **2.3** | **Report from HCCllr Jackie Porter:**.HCCllr Porter provided a written report (Appendix 1) which noted the proposed increase in numbers over the next two years for Boom Town which is to be considered by the Licensing Committee on 26th January, the first public consultation on M3 junction 9 which commences on 9th January and the County Council announcement that £40 million of reserves will be used in 2018/19 to avoid some of the more public facing cuts to services. | | | | Closed |  | |
|  | **2.4** | **Report from WCCllr Stephen Godfrey:** WCCllr Godfrey noted that consultations continue on the re-development of the centre of Winchester and the new leisure centre. The Movement Strategy consultation has now finished and received a large number of responses. The recent issues following M3 and A34 closures have been included within the responses to the Movement Strategy consultation. It was noted that the City Council are appointing a new Director and two Assistant Director’s to boost the number of skilled senior staff. | | | |  |  | |
|  |  | The meeting resumed after reports. | | | |  |  | |
| **1537** | **3** | **Correspondence received by the Clerk since the last meeting.** | | | |  |  | |
|  |  | The Council discussed and agreed actions for the following issues: | | | |  |  | |
| **1537.1** | **3.1** | **CAB Review of Rural Post Office Use –** The research by the Citizens Advice Bureau confirms the particular importance of post offices to rural consumers and businesses and that it is vital that they are retained. This view is supported by the Parish Council. | | | | Closed |  | |
| **1537.2** | **3.2** | **HALC Legal advice helpline now available to members –** noted. | | | | Closed |  | |
| **1537.3** | **3.3** | **General Data Protection Regulations –** The Clerk will review the Council’s position. | | | | Clerk |  | |
|  |  | **Matters arising from the minutes of 13th December 2017.**  The Council discussed updates and agreed actions for the following issues: | | | |  |  | |
| **1538** | **4** | **General Matters** | | | |  |  | |
| **1538.1** | **1528.1** | **Gratton Trust** :  Fields in Trust Registration – The application has been postponed pending reaching a boundary agreement with the Gratton Surgery.  Boundary with the Gratton Surgery – A response is awaited about the surgeries extension plans. | | | | Clerk |  | |
| **1538.2** | **1528.2** | **Oxford Road Crossing** – Work on the drainage issues by the garage and an informal crossing are due to commence shortly. HCCllr Porter will also advise that the Parish Council would be prepared to consider assisting in the funding of a second informal crossing point at the Victoria Hall end of Oxford Road. | | | | JP |  | |
| **1538.3** | **1528.3** | **Affordable Housing:**  **Hyde Housing –** A large lorry and trailer entered Beggars Drove in December and caused damage to the surface of the private road before having to be assisted to reverse onto Wonston Lane. The Clerk has contacted Hyde but Scott Edwards is on leave until 8th January. It was noted that if postcode SO21 3LQ was used for deliveries this would take lorries along the correct access route to the site. The Clerk will contact Scott again.  **Mrs Toogoode Trust –** The City Council will undertake a review of potential exception sites in the Parish. | | | | Clerk |  | |
| **1538.4** | **1528.4** | **Wonston Lane** – HCCllr Porter will contact residents whose hedges are continuing to obstruct Wonston Lane. It was noted that roadside hedges are always the responsibility of the landowner and not the Highways Department and that it would be helpful if this was clearly stated on the County Council website to which residents could then be referred. | | | | JP |  | |
| **1538.5** | **New** | **Emergency Plan –** The most up to dateversion of the Emergency Plan has been requested from John Holt. The Clerk will contact him again before the next meeting. | | | | Clerk |  | |
| **1539** | **5** | **PLAY AREAS**  Council discussed and agreed actions for the following: | | | |  |  | |
| **1539.1** | **1529.1** | **Stoke Charity/Hunton Play Area (STCH&H) –** **Monthly/Annual Inspection –** No new issues identified. The Clerk will send a reminder to the PCSO about the air gun pellets in the goal post. | | | | Clerk |  | |
| **1539.2** | **1529.2** | **Pigeonhouse Yard (PHY) Play Area – Monthly/Annual Inspection** – Awaited.  No further update has been received about the leak from the soakaway. | | | | Clerk |  | |
| **1539.3** | **1529.3** | **Open Spaces Balance** – A claim for the Open Spaces balance of £1,111 has been made against the works carried out to replace the bark areas at Stoke Charity. | | | | Clerk |  | |
| **1540** | **6** | **HIGHWAYS ISSUES - FOOTPATHS, GRIT BINS etc**  Council discussed updates and agreed actions for the following: | | | |  |  | |
| **1540.1** | **1530.2** | **Noticeboard** – Carried forward to the February meeting. | | | | DJ/PM |  | |
| **1540.2** | **New** | **Lengthsman Visit 22/1/18 –** The Lengthsman will be asked to clean road signs and carry out flood mitigation works on his visit unless more urgent matters are identified. | | | |  |  | |
| **1541** | **7** | **PLANNING** | | | |  |  | |
|  |  | **New Applications detailed below were considered and agreed as follows:** | | | |  |  | |
| **1541.1** | **531** | Brook House, Grange Road, Wonston. | Raising of the roof over garage to form ancillary accommodation with dormer windows. | **17/03007/HOU**  **No comment** | | Closed |  | |
| **1541.2** | **New** | **Crookham Village PC –** It was **agreed** to write in support of the motion to have adequacy of on-site parking included as a planning consideration on existing houses. It was felt that where new homes have been built in the Parish with integral garages there is a potential for a reduction in available parking if conversions are applied for. Concern was also expressed where older buildings are being converted to flats or, as with the application at Old Saddlers, the number of flats is being increased. | | | | Clerk |  | |
| **1542** | **8** | **ACCOUNTS/Audit** | | | |  |  | |
| **1542.1** | **1532.1** | **Balances:** As at 31/12/17 General Reserves are £65,739.71 but after Earmarked Reserves are £35,904.71. Payments for January (detailed below) totalling £1585.37 were agreed by the Council. | | | | Closed |  | |
|  |  | |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Victoria Hall** | **Hall rental ( Oct & Nov)** | **39.60** |  |  |  |  |  |  |  | | **Soutar Garden Services** | **Repairs & noticeboard install.** | **691.00** |  |  |  |  |  |  |  | | **Hants Pension Scheme** | **December pensiuon deductions** | **118.43** |  |  |  |  |  |  |  | | **HMRC** | **3rd Quarter PAYE** | **92.20** |  |  |  |  |  |  |  | | **Steve Protheroe** | **N.Watch signs for Stoke Charity** | **60.00** |  |  |  |  |  |  |  | | **Jocelyn Jenkins** | **December expenses** | **43.90** |  |  |  |  |  |  |  | | **Jocelyn Jenkins** | **January salary** | **540.24** |  |  |  |  |  |  |  | |  |  | **1585.37** |  |  |  |  |  |  |  | | | |  | | |  |
| **1542.2** | **1532.2** | **Reserves –** £14,024.59 of CILmoney was received in November 2017 and a further £32,724 is due to be received in 2018. Infrastructure projects were discussed and the councillors will review any possible measures which could be taken with particular reference to improving road safety. | | | | Clerk |  | |
| **1542.3** | **1532.3** | **2018/19 Budget and Precept –** It was **agreed** to maintain the precept at £38,000 for 2018/19. | | | |  |  | |
| **1543** | **9** | **Other Council Matters** | | | |  |  | |
| **1543.1** | **1533.1** | **Allotments –** All allotments are now occupied and a waiting list has been started. | | | | Clerk |  | |
| **1543.2** | **1533.2** | **2018 Parish Assembly** – A booking request has been made for the main hall on Thursday May 10th 2018. | | | | Clerk |  | |
| **9.20pm** |  | **Next meeting – Wednesday 14th February 2018** | | | |  |  | |
| **Signed: Chairman …..…………….…………….....** **dated.........................................................** | | | | | | | | |