

## WONSTON PARISH COUNCIL

(Sutton Scotney, Wonston, Stoke Charity, Hunton & Norton)

CLERK: Jocelyn Jenkins, 34 Ganger Farm Way, Ampfield, Romsey, Hampshire. SO51 0DG

Telephone: 01794 368951 E-Mail: [wonstonpc@hotmail.co.uk](mailto:wonstonpc@hotmail.co.uk)

Website: [www.wonston.parish.org.uk](http://www.wonston.parish.org.uk)

You are summoned to the Annual Parish Council Meeting of the **WONSTON PARISH COUNCIL**  
at 7.30pm on Wednesday 10<sup>th</sup> May 2022 at the Victoria Hall, Sutton Scotney

|      |  | Agenda  | Action |  |
|------|--|---|--------|--|
| 1    |  | <b>Apologies for Absence:</b>   |        |  |
| 2    |  | <b>Election of a Chairman</b>   |        |  |
|      |  | Declaration of Acceptance of Office: form to be signed by Chairman.   | Docs   |  |
| 3    |  | <b>Allocation of particular responsibilities to be agreed for the following areas:</b>  |        |  |
| 3.1  |  | Planning  |        |  |
| 3.2  |  | Financial   |        |  |
| 3.3  |  | Floods and Drains   |        |  |
| 3.4  |  | Play Areas  |        |  |
| 3.5  |  | Highways  |        |  |
| 3.6  |  | Allotments  |        |  |
| 3.7  |  | Gratton Trust Liaison   |        |  |
| 3.8  |  | Burial Ground   |        |  |
| 3.9  |  | Media and Publicity   |        |  |
| 3.10 |  | Climate Change  |        |  |
| 4    |  | <b>To confirm Standing Orders (NALC 2018) &amp; Financial Regulations (NALC 2019)</b>   |        |  |
| 5    |  | <b>Dates of Meetings – to be confirmed</b>  |        |  |
|      |  | <b>Ordinary Meetings- Proposed dates:</b>   |        |  |
|      |  | 2023 : June 14 <sup>th</sup> , July 12 <sup>th</sup> , September 13 <sup>th</sup> , Oct 11 <sup>th</sup> , Nov 8 <sup>th</sup> , Dec 13 <sup>th</sup> . |        |  |
|      |  | 2024 : Jan 10 <sup>th</sup> , Feb 14 <sup>th</sup> , March 13 <sup>th</sup> , April 10 <sup>th</sup> , May 8 <sup>th</sup> (&AGM).                      |        |  |
|      |  | <b>2024 Parish Assembly: 9<sup>th</sup> May?</b>  |        |  |
| 6    |  | <b>Code of Conduct – Register of Members Interests forms to be completed.</b>   | Docs   |  |
| 7    |  | <b>Internal Audit</b><br>Annual review of effectiveness of existing systems and agreement to be reached on any required changes.                        |        |  |
| 8    |  | <b>Freedom of Information Act – Publications Scheme</b><br>To confirm the latest version (May 2023).  |        |  |

Signed Clerk.....*Jocelyn Jenkins*.....Date .....*3rd May 2022*....