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|  **MINUTES of the MEETING of WONSTON PARISH COUNCIL (WPC)** **Held at 7.30pm on Wednesday 8th March 2017 in the Victoria Hall, Sutton Scotney**Present: Lucy Dowson (LD), Clive Cook (CC), Andrew Wheeler (AW), Douglas Johns (DJ),  Pauline Maunder (PM).In attendance: HCCllr Jackie Porter, WCCllr Stephen Godfrey.Public 4Clerk Jocelyn Jenkins  |
|  |  | **Minutes** |  | R |
| **1450** | **1.1** | **Apologies for Absence.** Cllr Chris Whitehouse, Cllr Judith Polak. | Closed |  |
| **1451** | **1.2** | **Any Declarations of Interest to be declared/dispensations agreed**. Cllr Cook (Watercress Way). | Closed |  |
| **1452** | **2.1** | **Minutes of the** meeting of 8th February 2017 were **agreed** and signed. | Closed |  |
|  | **3** |  **Reports – the meeting adjourned during reports.** |  |  |
|  | **3.1** | **The Police:** No report. | Closed |  |
|  | **3.2** | **The Public:**1.George Brewer attended the meeting to draw attention to some issues in the parish:He advised that there are potholes and a bad patch of road from Gratton Close towards the Gratton. He had reported this to Highways but they have advised that it is not their responsibility. WCCllr Godfrey will report this to WCC who are responsible for this area.Soil and ivy have been deposited at the entrance to Old Station Yard. The Clerk will contact Metis Homes.Fly tipping has taken place close to the railway bridge, behind numbers 1-4. Cllr Cook noted that The watercress Way are investigating who owns this land and will advise once this is known.2.David Forster noted that the hedge on the right side of Wonston Lane, after the railway bridge, has still not been cut. The Clerk will check with Ray Gardner (Hants Highways) to see if the time limit for cutting, following his letters to residents, has elapsed.Damage to the lay-by on the C234 – the Clerk noted that the request for no parking signage had been refused. Reports of damage can be made on the HCC site but HCCllr Porter noted that, for action to be taken, it may require complaints from more than one person.Mr and Mrs Forster will be retiring as litter pickers. The Chairman thanked them for their contribution to this valuable service in the Parish.3.Sue Lane advised that Alistair Black has taken over as the new Chairman of the Victoria Hall Committee. Sue advised that the historic document donated to the Parish is addressed to Henry Nicholl, the first Chairman of Wonston Parish Council, in 1894. The document is dated 4th October 1895 and thanks the Chairman for making allotments available and for paying half the cost of the harvest supper. Sue suggested that the document be lodged at the Records Office. This was **agreed** and Sue offered to do this on behalf of the Parish.4.Chris Berry attended the meeting to advise that the post and rail fence at the play area in Stoke Charity is loose and moving in the wind.Cllr Cook will check on the condition of the fence and report to the next meeting. |  |  |
|  | **3.3** | **Report from HCCllr Jackie Porter:** A written report was received (Appendix 1) and particular attention was drawn to the National Funding Formula for Schools and the 3.99% increase in Council Tax. | Closed |  |
|  | **3.4** | **Report from WCCllr Stephen Godfrey:** The following points were made –Station approach, Winchester – an architect is to be appointed in the summer and plans will then be submitted.Silver Hill – the multi-storey car park has been removed and a community consultation will take place in two weeks time.WCCllr Godfrey noted that he will be speaking in support of the application for a farm bungalow at Wonston Manor Farm. | Closed |  |
|  |  | The meeting resumed after reports.  |  |  |
| **1453** | **4** | **Correspondence received by the Clerk since the last meeting.** |  |  |
|  |  | The Council discussed and agreed actions for the following issues: |  |  |
| **1453.1** | **4.1** | **Grant request from The Olive Branch Christian Counselling Service –** It was **agreed** to check that the Gratton Surgery refer patients to this service before deciding whether to make a grant. | Clerk |  |
| **1453.2** | **4.2** | **Friends of the Family free volunteer befriender training –** details were provided to the Councillors for them to forward to any persons whom they felt may find it of interest. | Closed |  |
| **1453.3** | **4.3** | **Grant request from Holy Trinity, Wonston –** It was **agreed** to pay the budgeted grant of £650.00. (See 1458.1 below). | Closed |  |
|  |  | **Matters arising from the minutes of 8th February 2017.**The Council discussed updates and agreed actions for the following issues: |  |  |
| **1454** | **5** | **General Matters** |  |  |
|  **1454.1** | **1445.1** | **Gratton Trust** : Fields in Trust Registration – The application has been postponed pending reaching a boundary agreement with the Gratton Surgery.Boundary with the Gratton Surgery A further response is awaited from the Surgery. | Clerk |  |
| **1454.2** |  **1445.2** | **Oxford Road Crossing** – 28 replies have been received so far to the on-line consultation issued by HCllr Porter. HCllr Porter will continue to promote the consultation and aims to achieve 100 responses. | JP/Clerk |  |
| **1454.3** |  **1445.3** | **Affordable Housing –** Planning permission has now been given for the development. The land transfer from HCC will now be completed. Drew Smith, the contractor, will then have pre-commencement conditions to discharge which may take 12 weeks or more. | Clerk |  |
| **1454.4** |  **1445.4** | **Community Defibrillator** – Work has started on refurbishing the kiosk in Stoke Charity and the AED will be installed shortly.  | Clerk |  |
| **1454.5** | **1445.5** | **Devolution –** There have been no new developments in the last month. | Clerk |  |
| **1454.6** | **1445.7** | **Wonston Lane –** Speed checks are scheduled to be undertaken in March or April. | Clerk |  |
| **1454.7** | **1445.8** | **Land at Egypt –** The ecological survey will take place in May as this gives the best chance of identifying the botanical species. | Clerk |  |
| **1454.8** | **1445.9** | **Website –** The website has been transferred and it is now possible to change the domain name and bring the site content up to date. | Clerk |  |
| **1454.9** | **1445.11** | **Parish Assembly 2017 –** Representatives of The Watercress Way, Action Hampshire (affordable housing) andHyde Group have confirmed that they will attend and further invitations will be issued this month. | Clerk |  |
| **1455** | **6** | **PLAY AREAS**Council discussed and agreed actions for the following: |  |  |
| **1455.1** | **1446.1** | **Stoke Charity/Hunton Play Area (STCH&H) –** **Monthly/Annual Inspection –** See 3.2.4 above. Two quotes are being sought for fitting matting under the two remaining pieces of equipment which are still set in bark, | Clerk |  |
| **1455.2** | **1446.2** | **Pigeonhouse Yard (PHY) Play Area – Monthly/Annual Inspection** – Neil Soutar will be asked to quote for repairs to the gate and painting of the equipment. | Clerk |  |
|  | **7** | **SOCIAL AMENITIES - None** |  |  |
| **1456** | **8** | **HIGHWAYS ISSUES TABLE - FOOTPATHS – GRIT BINS**Council discussed updates and agreed actions for the following: |  |  |
| **1456.1** | **1447.1** | **Waste Bins –** No replies have been received to the letters sent to Dever Stores and the Texaco garage about waste bin provision. | Clerk |  |
| **1456.2** | **1447.4** | **Noticeboard** – Permission has been received to site a new noticeboard on the grassed area at Gratton Close, opposite Wonston Close. | Clerk |  |
| **1457** | **9** | **PLANNING** |  |  |
|  |  | **New Applications detailed below were considered and agreed as follows:**  |  |  |
| **1457.1** | **496** | New House, Oxford Road, Sutton Scotney | Contorted willow to reduce by 1.5m. | **17/00382/TPC****No Comment** |  |  |
| **1457.2** | **497** | Norton Lodge, Norton, Sutton Scotney. | Amendments to reduce plan size of approved garage by 20%, add external staircase, amend windows, add 3 roof lights & replace hipped gableswith open gables. | **17/00220/HOU****No comment** |  |  |
| **1457.3** | **498** | 5 New Cottages, Oxford Road, Sutton Scotney. | 1 cherry & 1 alder to fell. | **17/00515/TPC****No comment** |  |  |
| **1457.4** | **499** | Sutton Scotney Services southbound, A34. | Construction of a drive through kiosk and amendments to associated roadways. | **17/00352/FUL****No comment** |  |  |
| **1458** | **10** | **ACCOUNTS/Audit** |  |  |
| **1458.1** | **10.1** | **Balances:** As at 28/02/17 General Reserves are £47,344.18 but after Earmarked Reserves are £18,867.68. Payments for March (detailed below) totalling £3346.76 were agreed by the Council. | Closed |  |
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| **Southern Water** | **Allotment water** | **62.21** |  |  |  |  |  |  |  |
| **Soutar Garden Services** | **Bus shelter & PHY grass** | **825.00** |  |  |  |  |  |  |  |
| **Holy Trinity Wonston** | **Grass cutting grant** | **650.00** |  |  |  |  |  |  |  |
| **Citizens Advice Bureau** | **Grant** | **100.00** |  |  |  |  |  |  |  |
| **WCC** | **Dog bins (July – Dec)** | **390.00** |  |  |  |  |  |  |  |
| **Hants Pension Scheme** | **Feb contributions due March** | **113.36** |  |  |  |  |  |  |  |
| **Jocelyn Jenkins** | **February expenses** | **43.90** |  |  |  |  |  |  |  |
| **Jocelyn Jenkins** | **March salary** | **538.29** |  |  |  |  |  |  |  |
| **Littleton Landscapes** | **LiT movements 16/17** | **624.00** |  |  |  |  |  |  |  |
|  |  | **3346.76** |  |  |  |  |  |  |  |

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| **1458.2** | **10.2** | **Bank mandate –** Updates to the bank mandate are ongoing. |  |  |
| **1458.3** | **10.3** | **Risk Management Report 2017/18, Publications Scheme 2017 and Fixed asset Register** It was **agreed** to accept the updated documents. |  |  |
| **9.15pm** |  | **Next meeting – Wednesday 12th April 2017** |  |  |
| **Signed: Chairman …..…………….…………….....** **dated.........................................................** |